



JOB TITLE: Youth Worker/Babysitting Course Facilitator

ORGANIZATION: Ancaster Community Services

LOCATION: 300 Wilson Street East, Ancaster, Ontario

HOURS: 30 hours/week

REPORTS TO: Executive Director

Position Start Date: June 1, 2026

ABOUT US:

Ancaster Community Services (ACS) is a non-profit, multi-service agency serving the Ancaster and surrounding areas. We support seniors, low-income families, youth, and individuals through programs such as Meals on Wheels, Frozen Meals, Food Bank services, Assisted Volunteer Driving, Shopping for Seniors, Holiday Assistance, Babysitting Course, and The Net Youth Engagement Program. Our work is rooted in compassion, community connection and dignity for all.

SUMMARY OF POSITION:

We are seeking an energetic, organized, and community-minded individual to lead our Babysitting Course program and support youth engagement initiatives throughout the summer. They will prepare, coordinate, and facilitate ACS's Babysitting Course for youth ages 11–15. The course is delivered in a week-long, camp-style format during two separate summer sessions. In addition to facilitating the course, the successful candidate will support youth programming through The Net Youth Engagement Program and assist with youth-focused community events. This position is ideal for a student interested in education, youth work, recreation, social services, community development, or non-profit work who enjoys working directly with young people and families.

ROLES AND RESPONSIBILITIES:

Babysitting Course Coordination & Facilitation

- Prepare, coordinate, and teach the ACS Babysitting Course for up to 60 youth ages 11–15, (July 6-10 and July 20-24, course runs from 1:00pm-3:00pm)
- Facilitate the course in a fun, engaging, and inclusive camp-style learning environment
- Develop and organize course materials, manuals, presentations, activities, and resources
- Distribute promotional materials including flyers, posters, and social media content
- Connect with local youth and families to promote program participation
- Coordinate guest speakers and support communication with students and parents/guardians
- Develop, administer, and mark course exams and evaluations
- Provide accommodations and support for students requiring additional assistance
- Organize and support the Babysitting Course Graduation celebration for students and families
- Maintain accurate attendance, statistics, evaluations, and final program reporting

Youth Engagement Programming

- Assist the Programs Coordinator with “The Net” Youth Engagement Program
- Support youth with resume writing, interview preparation, job readiness, and volunteer opportunities
- Assist with planning and facilitating meetings and activities
- Encourage youth participation, leadership, and community involvement

Community Events & Outreach

- Support ACS staff with youth-focused events including the annual “Teen Scene” Battle of the Bands during Ancaster Heritage Days (Saturday, June 11, 2026)
- Assist with community outreach and promotion of youth programming
- Represent ACS in a professional and positive manner within the community

Administrative & General Support

- Assist with general administrative duties related to youth programming
- Support other organizational priorities and events as needed

QUALIFICATIONS:

Required

- Current post-secondary student or recent graduate in Social Services, Child & Youth Care, Education, Recreation, Community Studies, or a related field
- Experience working with children and/or youth in a recreation or community setting
- Strong communication and interpersonal skills
- Excellent organizational and time management skills
- Ability to work independently and collaboratively within a team environment
- Comfortable facilitating groups and speaking in front of participants and families
- Proficient computer skills including Microsoft Office (Word, Outlook, PowerPoint, Excel)

Assets

- Experience teaching or facilitating workshops/programs
- Knowledge of the Ancaster community and local youth resources
- Experience planning events or youth activities
- Previous non-profit or volunteer experience

COMPENSTATION & BENEFITS:

- This is a summer student position funded through Canada Summer Jobs, a successful applicant must be between the ages of 15-30
- The position will be paid on an hourly basis. **\$18/hr** based on funding eligibility

Please email your cover letter, resume and (if possible) samples of social content to, ancastercommunityservices@gmail.com no later than **4pm on Friday, May 22nd, 2026**. *Note, Applications will be reviewed on an as-received basis.*

We thank all applicants, however, only those candidates selected for interviews will be contacted.

Ancaster Community Services is committed to equity, diversity, and inclusion. We encourage applications from individuals of all backgrounds, including those from underrepresented communities. Accommodation is available throughout the recruitment process in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). Please let us know if you require accommodation.